

**Minutes: UCGIS Board of Directors Meeting
Wednesday, October 20, 2004
University of Maryland, College Park, MD**

Present: David DiBiase, David Tulloch, Carolyn Merry, May Yuan, John Shuler, Lin Bian, John Wilson, Mei-Po Kwan, Lynn Usery, Mary Lou Larson, Jack Sanders, Jochen Albrect, Nina Lam, Elizabeth Wentz

Guest: Art Getis

Called to Order by Usery at 9:16 am

1. Welcome and introductions

2. Recognition of guests: Art Getis

3. Agenda revisions: Add the following items:

Acceptance of the Minutes from Feb 6, 2004

Feb 6 typographical errors: Transactions in GIS, Ahearn
Acceptance of the minutes from Summer 2004

4. Acceptance of Board Packet Report

- Jack wants to get materials to Board at least 1 week prior to meeting

Motion made by Yuan to accept the Board Packet Report, Merry Second
PASS

5. Strategic Thinking and Planning

a. Membership

Larson reported: survey on membership, 217 responses, some from people who didn't know their institution was a member of UCGIS, less than 50 happy with what we've done with policy & legislation, education and research priorities

May – do these people attend meetings?

Discussion topics:

- goal is to increase engagement at the individual level (Wilson) maybe Jack can help encourage that
- individual members would have high administrative cost
- students need to be from a member institution
- (Getis) get to people who are involved in GIS but not part of UCGIS (individual membership)
- Larson – need to build on what we have rather than open up individual members
- Tulloch – why do we need to get more participation? We need to do a few things well even if we don't get participation

- Usery – membership makeup, 75 at summer meetings, 25 at winter and several from members – get people to come to the meetings
- GIS vs GIScience research (Bian)
- do workshops and do some things (Merry)
- imperative to look at web page and email, critical updates (Getis)
- disseminating the most recent research? (Kwan)
- Yuan – need an annual report to highlight our activities and opportunities to get involved
- Lam – need something to offer that other people can rely on, such as certification
- Usery – what have we accomplished on our priorities?
- Get involved with the intelligence agencies both education and research
- Winter meeting is key – important to be engaged with universities and government agencies – it is where the most impact takes place (Merry)
- Winter meeting – we’re talking to agencies, Summer – we’re talking to ourselves (Usery)

b. Communications

Bian: Propose change – current versions of web and listserv are passive
Goal to open up list serv

- not all individuals can post
- now goes through R. Campbell – can take days
- security issues – with all – get spam
- all list and delegate list, and delegate can post to either list
- maybe a forum to allow further discussion on specific topics

Posting for jobs

Motion made by Tulloch to raise the fee to \$200 to post a job for non-UCGIS members, Wilson second

PASS

Posting on the web conferences is a service to UCGIS members

Move items out of members only

- keep email list within the members only
- use email address to check for members rather than login/password

c. Mega Issues - Strategic Plan (Sunday’s board meeting)

6. Operational Oversight

a. Homeland security workshop at UGA on behalf of UCGIS

UCGIS does not want to be in competition on grants with member institutions

b. Service recognition

Recognition to Jampoler, plaque presented at winter meeting
Recognition to Merry – certificate
Recognition to Carol Wipperfurth for typesetting book research book

c. Meeting sponsorship policy

- no financial commitment just name recognition, board needs to decide what type of meetings we should sponsor (both financially or in name only)
- needs to get approval from the board each time, our name needs to be meaningful but it does get our name out there
- support the mission and goals of UCGIS, be national/international rather than local – Merry is going to draft criteria

d. USGIF relations

- invent academy, and want to stimulate geospatial intelligence certificate at universities – they want to retain quality control of programs
- NGA, contractors, and universities (could be universities from UCGIS?) will each be parts
- NGA needs to look at model curricula and identify parallels
- Up to universities to create programs
- NGA will keep a catalog of accredited programs

Motion made by Usery to appoint DiBiase to represent UCGIS on USGIF relations

Merry second

PASS

e. Model curriculum status

(DiBiase) reports:

- Resources are needed to go forward with the project
- A leader for the project needs to be identified

Motion made by Usery to for education committee to take leadership on model curriculum, Yuan second

PASS

f. SPACE grants

NSF grant for workshops to sensitize non geographers that space counts, different universities apply to hold workshop, eg UCGIS, OSU, UCSB

Proposals for 2005 are in (2) and will be evaluated in the next 2 weeks

g. USGIS post doc (Sunday's meeting)

h. Winter meeting Feb 9 – 11, 2005, Capitol Hill Suites

- Topic is to set the agenda for the 109th congress, come up with a statement that would reflect our legislative intent – what do we want agencies to do regarding research and teaching, legislating on a bill is almost impossible and too early in the

congressional season, take this opportunity on what we want the agencies and congress to do

i. Summer Assembly 2006 in Wyoming

- late June Snow King Lodge, Jackson Hole, 10 year anniversary of UCGIS, research and education chairs will need to make decisions on the agenda

7. Other business

a. Budget

– Jack said budget will be updated regularly

b. FGDC

– Jochen used to attend meetings but no longer can, suggestions needed for who can attend

c. GIScience 2006

- A decision needs to be made whether UCGIS should have a joint meeting with GIScience in 2006

Adjourn 1:10 PM