

**Minutes: UCGIS Board of Directors Meeting
Wednesday, October 24, 2004
University of Maryland, College Park, MD**

Present: David Tulloch, Carolyn Merry, John Shuler, Ling Bian, John Wilson , Mei-Po Kwan, Lynn Usery, Mary Lou Larson, Jack Sanders, Jochen Albrecht, Nina Lam, Sean Ahearn, Elizabeth Wentz

Called to Order by Usery at 9:20 AM

1. Agenda revisions:

Conference
Web service

2. Operational issues:

a. post-doc – had no applications, no one knows about it.

Costs: annual amount doubled up for 1 year, to \$80,000 to the university, cap the overhead – use that for 14 months, including fringe and overhead, go back to USGS for a higher amount for the subsequent years

USGS is expanding their research – want to have post-docs to fill that (Usery)

b. internship – go to federal agencies to get membership and have them pay for internship experience; get students from member agencies to go to memberships, how much do they cost? NGA has a good internship program; need to identify who the employer is (Ahearn); make it so the students are employed by UCGIS

c. resolution on signatories on the bank account; AAG provided the wrong documents; amounts less than 10,000 need only signatures from ??

Motion made by Wilson, Tulloch second
PASS

d. Conferences

– acknowledge John for coordinating this conference;
Wording: UCGIS will sponsor national and international conferences, workshops, and other related meetings when the objectives and goals are consistent with UCGIS. Requests for sponsorship will be voted upon by the Board.

Expenses: loss for summer meeting (\$5000), did UCGIS bring more people to GIScience?

Do we want to continue to integrate UCGIS with GIScience meetings?

UCGIS seems to be lost in the conference

GIScience2006 is going to be in Europe

UCGIS did not have much control over the meeting structure

e. Outsource web activities

- Cobblestone: Rick Campbell – hired by Jampoler
- he's talented, not greedy, \$50/hr, \$65 for programming, not always his top priority, knows us better now
- Forum – do committees want to have their own for discussion, if yes, talk with Ling Bian

3. Strategic issues

a. Membership – action items

- brochure – about student participation, funding, outcomes (presentations) – John Wilson action item
- brochure – about educator/researcher of the year, research priorities book – John Wilson
- brochure – delegate package – tell them what to do and how to do it on the campus – Mary Lou
- compile a set of name and web addresses for our member institutions; can't rely on the delegate to forward messages to campus Mary Lou has a start on this
- Shuler – special representation
- meet with 5-6 delegates with breakfast and president to talk about what UCGIS does Usery and Lam
- what you need to know about legislation and policy meeting at the Winter meeting, sharpen our legislative agenda to be stronger at the next winter meeting (Tulloch)
- have regional UCGIS meetings – in conjunction with AAG regional meetings? Tulloch is going to start one locally as a model
- outreach to young scholars demonstration – encourage outreach – just change wording

b. Individual membership

- need a society that caters directly to GIS research
- have a collaborative relationship with AAG GIS specialty group – would AAG find advantages to that
- \$150 for individual memberships? What are the overhead costs with that – are there are enough gains?
- Need to retain the power and prestige of the institutional memberships; keep the focus for what the organization was defined
- Can CaGIS come together with UCGIS?

c. Winter Meeting

- what is this organization trying to do regarding legislation and policy issues?
- Shape this along specific items
- Still need to have some aspects (Usery) Agency briefing, congressional breakfast, homeland security wants to be involved; our way to access congress
- David and John will propose a theme and agenda for final approval via email

- Intelligence or security?
- Need to ask what we want from the agencies.
- Need to have closure at the end to summarize what had happened and what it means; needs to be in the context of what is funded and what needs to be funded in regards to this research.
- Health and place is vital – and going to be front burner, NIH
- Invite the university lobbyist to the winter meeting; who are the alums on Capital Hill?
- What does the consortium want to do about a theme – what the organization represents to the larger community and what we say as a group to congress
- Strike a balance between keeping the former activities (face time with congress) and integrate with new plans

d. Summer Meeting

- 3 days, presentations (Roger Downs), panel about virtual seminar and model curriculum and UCGIF and workforce groups
- Afternoon panel on research priorities – invite journal editors (Transactions, IJGIS, Geoinformatica, J GeoSystems, CaGIS, RS) to talk about what research priorities are reflected in paper submissions
- Panel on campus networking
- Plenary and student papers with afternoon workshops on details of the plenary topic
- Evening of posters, one evening GIS bowl

4. Other business:

- a. URISA to invite the certification program by appointing a member to be on their board of governors; scan the document and send to the Board

Adjourn: 12:37 PM